

# Know Before You Go – ACCI 2019

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**Westin Arlington Gateway, Arlington, VA** (share with your Office and Family) – This is the site hotel

- [Westin Arlington Gateway](#) • 801 North Glebe Road, Arlington, VA 22203 USA • (703) 717-6200
- Check in: 3:00 pm / Check out: 12:00 am
- Reservations may be cancelled within 48 hours of the first night charged
- Parking is discounted to \$24.00 per day
- Internet is complimentary
- Marriott Bonvoy Members - Choose the Make A Green Choice (MAGC) option by forgoing full housekeeping for up to three days in a row (excluding date of check-out). For each night you opt into MAGC, you will receive **250-500 points** or a **\$5 Food & Beverage voucher** while helping Marriott's sustainability efforts.
- **Hotel Amenities...** [read more](#)

## Social Media

Let's start Tweeting! **#ACCIconf2019**

## Ground Transportation

- [Ronald Reagan Washington National Airport](#) (DCA), distance 5.5 miles
- [Washington Dulles International Airport](#) (IAD), distance 22 miles
- [Baltimore/Washington International Thurgood Marshall Airport](#) (BWI), distance 39 miles
- [Taxi fare](#) averages \$20 (DCA), \$50 (IAD), \$90 (BWI) depending on traffic
- [Uber](#) / [Lyft](#) is estimated at \$19 (DCA), \$43 (IAD), \$92 (BWI) one way, depending on traffic
- No shuttle is provided by the hotel

## Presenters (Oral and Poster)

- **Detailed instructions for presenters can be found here** [www.consumerinterests.org/conference-2019-presenter-info](http://www.consumerinterests.org/conference-2019-presenter-info)
- You may upload handouts to your session in the Agenda App. Please send to [admin@consumerinterests.org](mailto:admin@consumerinterests.org). Please include the title and date/time of your presentation.
- **Please use the oral and poster templates provided here:** <http://www.consumerinterests.org/conference-2019>
- **Consumer Interests Annual (Proceedings).** All presenters agreed at the time of proposal submission to submit to this highly cited publication. Papers that are more than abstracts are preferred, though we understand that materials being prepared for journal publication submission may need to be more limited. If you do not submit something new by the deadline found in the proceeding instructions, ACCI reserves the right to post your original ProposalSpace submission, unless you rescind it. A flyer on how to submit will be in your registration packet.

### Oral Presenters:


- **Projectors, screens, computer, and extension cords will be provided.** We do not generally provide a microphone for breakout sessions unless you let us know that you are very soft-spoken and cannot be heard without one.
- **Download the PowerPoint Template from the web page referenced above and please use it.**
- Bring your presentation with you on a thumb drive.
- Are you using any video or playing any sound in your presentation? If so, please contact the [ACCI office](#).

### Poster Presenters:

- **Download the Poster Template from this same page and please use it.**

- Please be prepared to present a 60-second introduction to your poster from the podium in the general session preceding your Featured Research Session. The session you are scheduled to present at is clearly listed in the Agenda App: <http://acciconference2019.sched.com>.
- T-pins will be provided for you to pin your poster to the poster board.
- Please set up your poster according to the number you are assigned. This will enable people to find you and speak to you about your poster. You will find your assigned number in the agenda.
- Posters can be as large as 4 ft. high x 8 ft. wide. While the template is smaller, the printer can adjust.
- Set up and take down times for posters are in the program agenda.
- If you cannot take down your own poster, please arrange someone else to take it down and take it home for you. We cannot provide a mail-back service.

### Program with full schedule available <http://acciconference2019.sched.com>

- Download the “Sched” app from the Google Play Store or Apple Store. Search for “**ACCIconference2019**” and select from results.
- We do not have a printed program. If you prefer a paper program, please go to the app from a computer and click the print icon  to print a program to bring with you.
- Changes to agenda and notification emails will be accomplished through the App by going to “My Account”, scrolling to the bottom and choosing “Refresh” all data. You are strongly encouraged to use it on your smart phone or tablet. We will have volunteers to help you learn how.

### Notices

- Please attend the food functions for which you registered...we have ordered for you!
- We will be taking photos, and these may be used on the ACCI website or in future publications and publicity. If you do not wish your image to be used, please stop by the registration desk and inform us.
- Likewise, some of the general sessions will be recorded. If you ask a question, you will be included in that recording. By participating in the Q&A in this way, you provide your tacit approval to be recorded.

### Food Service

- The conference is providing the following food service as part of your conference or guest fee: 1<sup>st</sup> Timers Welcome & Orientation Tuesday before conference begins, Welcome Reception Tuesday evening, breakfast Wednesday morning, Special Student Lunch Wednesday (student ONLY), Poster Reception Wednesday evening, breakfast Friday morning, Luncheon Thursday, and refreshments at Closing General Session Thursday.
- When you registered, you were asked if you had any food allergies, were vegetarian, etc. Please check at the registration desk, as we are there to help you with this. If you have not shared any special food needs with us, please do so immediately so we can be prepared to meet your needs.

### Registration/Check In will be open daily (check Agenda App for exact locations each day)

- |                     |                   |
|---------------------|-------------------|
| • Monday, May 20    | 8:00 am – 9:30 am |
| • Tuesday, May 21   | 9:00 am – 7:00 pm |
| • Wednesday, May 22 | 6:30 am – 5:00 pm |
| • Thursday, May 23  | 7:00 am – 3:00 pm |

### Dress

The tradition is casual business attire. Please DO NOT forget a sweater or jacket, as the rooms are air-conditioned.

Registration and attendance at or participation in ACCI meetings and related activities constitutes an agreement by the registrant to ACCI's use and distribution (both now and in the future) of the registrant's or attendee's image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events and activities. Exceptions to this consent must be made in writing to [gphillips@ConsumerInterests.org](mailto:gphillips@ConsumerInterests.org).