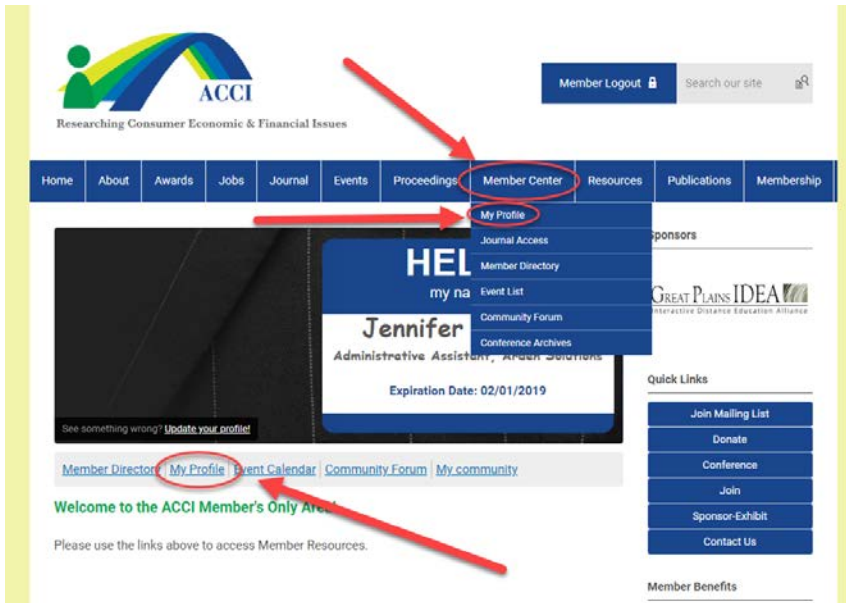




How to Obtain Copies of Invoices

1. Login to the ACCI **Member** section by clicking on the **Member Login** button at the top of the page (if you need help, please see “How to Login to ACCI Member site” Instructions)
2. Click on the **My Profile** under the nametag graphic or click the **Member Center** drop down menu, then select **My Profile**



3. On the next screen, click on the **My Profile** drop down menu, then select **Invoices**.
 - a. On the next screen you will see a listing of all your invoices from transactions processed
 - b. Click on the Invoice number to download a copy

